

2003 WORKPLAN

August 22, 2002

Introduction

The IACC works continually to assist local governments in Washington State by identifying and coordinating state and federal resources for infrastructure projects. The numerous tasks involved in that effort are "business as usual" for the IACC and, therefore are not included in the 2003 Workplan.

This workplan enumerates specific tasks that the membership intends to accomplish in 2003, over and above its routine, on-going functions.

Executive Committee

- Ex1. Establish six standing committees – Communication, Education, Legislative, Membership, and Technical Assistance, and Conference.
- Ex2. Create a tenth Board position, that of Conference Coordinator, to be appointed by the Executive board.
- Ex3. Review, restructure, and redraft the IACC Memorandum of Understanding, including an analysis of membership and dues.
- Ex4. Investigate and report on the feasibility of applying for federal non-profit status.
- Ex5. Complete the biennial review of the By Laws and revise as needed.
- Ex6. Pursue the development of an IACC website, separate from the Infrafunding Database (iacc.org).
- Ex7. Explore opportunities for future fundraising.

Communication Committee

- Cm1. Develop a display to use at conferences.
- Cm2. Develop an on-going means of communicating with members and distributing information.

2003 WORKPLAN August 22, 2002

Cm3. Publish an Annual Report.

Conference Committee

Cn1. Plan and conduct the 2003 Infrastructure Conference.

Education Committee

Ed1. Support the development of the Infrastructure Inventory.

Legislative Committee

Lg1. Encourage agencies to streamline permitting requirements.

Lg2. Promote a joint resolution to Congress proposing to eliminate the ban on "cross agency" acceptance of environmental documents.

Lg3. Deliver four presentations before State Legislative Committees.

Membership Committee

Me1. Convene a membership-wide retreat with the goal of developing a Strategic Plan.

Me2. Increase the number of member agencies and their level of participation.

Me3. Track volunteer hours and expenses to enumerate the value of in-kind services provided by member agencies.

Technical Assistance Committee

TA1. Simplify reporting requirements and eliminate duplication in reporting.

TA2. Identify all infrastructure-related permits and distribute the information to local agencies.

2003 WORKPLAN August 22, 2002

- TA3. Assist with coordination of funding options for Native American Tribes.
- TA4. Promote the development and distribution of free and/or low cost software for local jurisdictions.

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2003 BUDGET

August 22, 2002

Revenue		Expenditures	
Dues	\$0	Workplan Items	
Interest Earned	\$250	Ex4	\$1,000
Conference Fees	<u>\$12,000</u>	Ex5	\$50
		Ex6	\$1,000
		Cm1	\$1,000
		Cm2	\$1,000
		Me1	<u>\$1,500</u>
			\$5,550
		Operating Costs	
		Administration	\$2,000
		Conferences	\$2,000
		Training	\$1,000
		Taxes & Fees	\$1,500
		Miscellaneous	<u>\$200</u>
			\$6,700
	<u>\$12,250</u>		<u>\$12,250</u>